

# careers|connections



the people you need, when you need them

Our aim is to enhance the success of our clients. We are in business to serve our clients and it is in the quality of that service that keeps us in business. That quality is measured by our loyalty to our clients, the accuracy of our judgment, the integrity of our advice and the promptness of our response.

**Careers Connections - Big enough to rely on, small enough to care.**

# who we are

Established in 1992, Careers Connections International Pty Ltd is an Australian owned recruitment company that takes pride in finding quality people for its valued and respected clients, and has succeeded in doing this for over 17 years. We are a member of the RCSA, are quality assured ISO 9002, and are an endorsed supplier to the Federal Government (ESA).

## divisions

The team of consultants at Careers Connections brings a combined 45+ years of recruitment and industry experience. Our distinctive branches meet the needs of a diverse client base and include:

- IT&C
- Construction & Engineering
- Production and Design
- Health & Medical
- Accounting / Banking & Finance
- Office Support & Call Centre's
- Industrial (Trades)
- Executive/ Sales & Marketing
- Education

## we can help you

# save time...

Searching for staff can be extremely time-consuming. It is our job to dramatically cut your time spent recruiting! We will do all the searching and screening (from our database of over 610,000 applicants) and provide you with people who are dedicated, skilled and who will last the distance.

# save money...

Finding and keeping staff costs you money. We can help cut your costs through advertising, search, selection and interviewing, all conducted by our consultants.

**And the best bit is- we will do this for you obligation free!**

You only pay us when you hire a candidate from us- so in the long run, the money you spend is actually money saved!

# save hassle...

While you focus on your core business, you can leave the recruitment process to us. We will save you the stress of sorting through resumes, creating shortlists, organising and conducting interviews, and so on.



# the process...

## 1. Establishing your needs

The first step is the most important – getting to know how your business operates, the team culture and recruitment needs.

## 2. Advertising

We take care of any recruitment advertising – you don't pay a cent! We will post your jobs on all major local and international job boards – including Seek, My Career, Career One along with many others.

## 3. Searching the database

With access to an extensive database of over **610,000** skilled and qualified industry professionals, we will have no trouble in finding you the right fit.

## 4. Narrowing the field

Shortlisting candidates narrows the scope of our search, and allows us to find just the right person to fit in with your company culture. We will send you a shortlist of resumes for you to consider.

## 5. Candidate interviews

Using both traditional and behavioural based techniques, our experienced consultants will screen candidates to establish their suitability – getting you one step closer to the ideal employee.

## 6. Reference checks

One of the most useful and accurate sources of information comes from a candidate's past performance. Reference checks help to clarify, and add to the information already gathered about an applicant.

## 7. After placement follow-up

Once a candidate starts working with your company, we will make regular contact to ensure that they meet your requirements and are performing to their best ability.

**All part of our service to you!**



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